



**20th PAC meeting,
Monday 19 October 2020
09:00-12:15
video-conference**

Minutes

PAC Participants: *Radmila BROZKOVA (PAC Vice-Chair), Jure CEDILNIK (LACE rep.), Claude FISCHER (CSSI Chair), Daniel GELLENS (PAC Chair), Branka IVANVAN-PICEK (LACE rep.), Alain JOLY (MF rep.), Maria MONTEIRO (non-MF non-LACE rep.), Patricia POTTIER (Secretary), Piet TERMONIA (ALADIN PM), Martina TUDOR (LACE PM)*

Excused: *Philippe BOUGEAULT (MF rep. at the HAC meeting), Jeanette ONVLEE (HIRLAM observer, attending the HAC meeting), Mohamed MOKHTARI (non-MF non-LACE rep.)*

1. Opening and welcome

Daniel opens the meeting at 09:00 and welcomes all the participants to this 20th and last ALADIN PAC meeting.

2. Adoption of the agenda

Patricia proposes to discuss first the ALADIN-only points. The PAC agrees and the agenda below is adopted, with addressing first the item 4.

Agenda	Introduced by	Documents
1 Opening and welcome	PAC chair	
2 Adoption of the agenda	PAC chair	2_agenda_PAC_2020
3 Policy issues : convergence 3.1. Outcomes of June GA-C & HLg meetings 3.2. Partners in Annex III 3.3. Assembly declaration and press release 3.4. Preparation of the agendas of the joint GA-C and of the 1st Assembly of the Consortium, on 27 November 3.5. Nominations of representatives of the four groups at the STAC and PAC 3.6. Name of the new Consortium 3.7. Roadmap 3.8. Update of manpower tables in Annexes VII-VIII	ALADIN PM & PAC chair	3.1_Minutes_GA_C_June2020 3.1_Minutes_HLg 3.2_Annex_III_list 3.3_Declaration_Press_release 3.4_Agenda_Nov_Assemblies 3.5_Nominations 3.6_Name 3.7_Roadmap 3.8_Annexes_VII_VIII_manpower
4 Policy issues : ALADIN only 4.1 ALADIN Budget 2020 & covid-19 4.2 PM report and realisation of RWP2020 4.3 Manpower table in Annex VIII (ALADIN legacy)	ALADIN PM	4.1_flat-rate-budget2020 4.2_PM_report 4.3_Annex_VIII
5 A.O.B	PAC chair	
6 Closing	PAC chair	

3. Policy issues: Convergence

1. Outcomes of June GA-C & HLg meetings

Daniel briefly introduces the minutes of the June joint ALADIN General Assembly (GA) and HIRLAM Council and the summary of the discussions during the High-Level group (HL-g) meetings (in September and early October). The PAC and PAC-HAC have been tasked by the GA-C and the HL-g to work on some documents and procedures: the corresponding points are on the agenda of the PAC and PAC-HAC meetings.

2. Partners in Annex III

The Annex III of the MoU should contain the list of Members entitled to have lower manpower commitments (as defined in item 59 of the MoU). Three NMSs have applied to be on the list: ESTEA (Estonia), IMO (Iceland) and LHMS (Lithuania).

There is no ALADIN NMS in this list: Piet has contacted the ALADIN NMSs whose manpower declaration over the past years was below the requirement of the new Consortium: these NMSs have decided to increase their team and build expertise to fulfil their commitment in the new Consortium, thus no applying for Annex III.

The Annex III was proposed to the Members with a deadline on the 16th of October for comments. No comments were received. PAC has no comment either.

3. Assembly declaration and press release

The PAC reviews the text of the Assembly declaration and the press release and some modifications are proposed, to be re-discussed at PAC-HAC meeting.

4. Preparation of the agendas of the joint GA-C and of the 1st Assembly of the Consortium, on 27 November

The PAC agrees on the agenda of the GA (to be proposed to the GA chair) and reviews the agenda of the joint GA-C and of the 1st Assembly of the new Consortium, to be re-discussed at PAC-HAC meeting.

5. Nominations of representatives of the four groups at the STAC and PAC

The STAC and the PAC will be composed of representatives from each component of the Consortium (HIRLAM, LACE, MF and flat-rate NMSs). As there is no specific governance for the flat-rate NMSs (contrary to HIRLAM, LACE and MF), **Claude (future PM) and Piet (PM) are tasked to contact the relevant LTMs** who will liaise with their directors and make proposals for representatives at STAC and PAC. **The list of candidates will be submitted to the 7 Directors** early November. In case of too many candidates, Claude and Piet will provide an indicative ranking based on the qualifications of the candidates.

6. Name of the new Consortium

The PAC reviews the list proposed by the HL-g and proposes to keep **ACCORD, LEAP and ELAM**, to be re-discussed at PAC-HAC meeting.

7. Roadmap

The PAC has no comments on the roadmap besides the proposal to mention the election of the chair persons of STAC and PAC during the Assembly.

8. Update of manpower tables in Annexes VII and VIII

Discussed with item 4.3.

4. Policy issues: ALADIN only

1. ALADIN Budget 2020 & covid-19

The 2020 flat-rate budget plans were prepared in line with all recommendations of the Istanbul General Assembly. The flat-rate 2020 document was sent to the relevant Partners, together with the letter of exchanges for the money transfers. Most money transfers have already been executed.

One scientific visit and three missions took place before the crisis. All other visits and missions have been cancelled. The strategy meeting was organised in February in Toulouse. All other planned meetings have been converted into video-conferences. The actions planned for the CA and the DA coordinator have been done despite the crisis.

Patricia shows the financial figures: the non realised travels (visits and missions reimbursed in advance to the flat-rate Partners) lead to an overpayment received by the flat-rate NMSs. Additionally, not all the money received by RC-LACE and MF FR-MF could be used to invite visitors in Toulouse or in LACE NMSs. Patricia explains that claiming the refund of the overpayment would be very difficult to complete in 2020, and being the last budget of this kind (rules change from 2021), it is proposed to close the budget as it is, each NMS, LACE and MF keep the overpayment they received and use it as they see fit.

The PAC has no objection and will recommend to the GA to close the budget as proposed.

2. PM report and realisation of RWP2020

Piet reports on the main achievements of the ACNA, DasKIT, CA and CSSI activities and presents the manpower numbers. He focuses on a number of highlights where significant steps forward have been made in 2020. The LTMs will be contacted later to contribute to the Tour d'ALADIN presentation during the GA. The draft report distributed as preparatory document for the PAC meeting will be complemented later with the LTMs input and will then be published on [the dedicated page of the ALADIN web site](#).

To answer a remark by Maria Derkova at the Istanbul GA, Piet details the CA activities and shows how the CA has fulfilled the tasks in the ToR of the CA position.

Claude underlines the importance of the CA tasks for the consortium and the great opportunity to have been able to hire as CA a person of such a great level of competence.

Piet proposes to write a synthesis of the CA achievements on code interoperability, a document that could be the basis for writing the future work plans on physics interoperability: the first part of the document will be written for the GA and the second part will contain more technical details that can be discussed with the MG and reviewed at the level of STAC.

3. Manpower table in Annex VIII

Patricia explains that the 3 PMs and Claude have reviewed the manpower declared in the common reporting tool until the end of June 2020. Then, she has compiled different statistics to update the tables in the Annexes VII and VIII.

Annex VIII: the legacy of ALADIN codes is shared based on the manpower accumulated, according to ALADIN MoUs, since 1991.

Annex VII: it contains the manpower dedicated on the common Rolling Work Plans, as declared in the Common Manpower Register since the 1st of January 2018.

For these annexes, it is proposed to indicate the statistics until the end of June 2020, the definitive figures (until the end of December 2020) being provided at the first Assembly in 2021.

Patricia presents the statistics of total manpower and the repartitioned manpower:

- the manpower funded by ALADIN, i.e. CA and DAs-KIT coordinator, is not accounted as manpower of the NMSs who employ them but is distributed over the 16 ALADIN Members with the same weight as all 16 Members contribute the same to the ALADIN budget who pays these positions);
- the manpower funded by HIRLAM (i.e. PM, AL,..) is not accounted as manpower of the NMSs who employ them but distributed over the 10 HIRLAM members, according to a scale given by the HIRLAM PM.

The repartitioned manpower is indicated in the Annexes VII and VIII.

The PAC supports the updated version of Annexes VII and VIII.

5. **A.O.B.**

None.

6. **Closing**

The PAC members thank Daniel for his much appreciated chairmanship.

Daniel closes the meeting at 12:15.