

# Project organisation

**Project Manager** (the main executive officer of the ALADIN Consortium; appointed by the General Assembly) is responsible for:

- management and monitoring of manpower and financial contributions
- execution of agreed plans
- organisation and/or coordination of:
  - the ALADIN Project Team
  - ALADIN workshops

# Project organisation /cont1

**The Programme Team** is composed of:

- the ALADIN Local Team Managers
- the ALADIN Project Team (all committed manpower)
- a Committee for Scientific and System/maintenance Issues (CSSI), composed of System/maintenance and Scientific Coordinators (SSC)
- a Support Team

# Project organisation /cont2

**The annual ALADIN workshop (ALADIN great staff meeting)**

- (proposes SSC)
- defines and agrees on the scientific and technical priorities, the objectives and the activities for shaping and preparing the Working Plan

# Specificities of the first (interim) year

- **Existing working plans** for ALADIN (presented by D. Giard) and common ALADIN-HIRLAM WP (presented by A. Horanyi)
- **Existing CSSI** even if of other nature and having other aims (*needs a kick-off meeting?*)

# Discussion on project and work organisation: **TODO**

- Establishment of the team of *the ALADIN Local Team Managers* (responsible for the work execution): names
- establishment or proposals or guidelines for Support Team (administrative, information and secretariat) + ALADIN Newsletter and ALADIN web-page

- Po: Maria Monteiro
- AU: Thomas Haiden
- HU: Andras Horanyi
- FR: Francois Bouttier
- MOR: Hassan Haddouch
- CZ: Martin Janousek
- SI: Neva Pristov
- HR: Alica Bajic
- SK: Martin Benko
- RO: Cornel Soci
- Bel: will be given later
- Pol: Marek Jerczynski
- Bul, Tun, Alg: ???

# Calendar

- ALADIN workshop (Bulgaria): June 2006?
  - PAC meeting: September 2006?
  - Assembly: Oct/Nov 2006?
- ⇒ *Extraordinary PAC kick-off meeting needed (for this PM prepares list of questions on which PAC's advice is needed, and prepares ALADIN workshop accordingly): **26/01/2006 Vienna***
- ⇒ **extraordinary Assembly: Belgium, 1.5day, 23-24/2/2006 11:00 am**