

## 7th ACCORD LTM hybrid meeting

Reykjavik & online

26.09.2023

**Presents** Present without "LTM" founding

**Remotely**

**Excused** Absent

Country	NMS	LTM	Name of the traveler funded by ACCORD, generally the LTM
ALGERIA	ONM	Mohamed Mokhtari	
AUSTRIA	GeoSphere Austria	Christoph Wittmann	Christoph Wittmann
BELGIUM	RMI	Alex Deckmyn	(Daan Degrauwe was present - just for record)
BULGARIA	NIMH	Boryana Tsenova	
CROATIA	DHMZ	Antonio Stanesic	Endi Keresturi
CZECH REP	CHMI	Radmila Brožková	Petra Smolíková
DENMARK	DMI	Rune Carbuhn Andersen	Tommaso Benacchio
ESTONIA	ESTE	Ivar Ansper	
FINLAND	FMI	Reima Eresmaa	
FRANCE	MF	Ghislain Faure - excused	(Eric Bazile was present - just for record)
HUNGARY	HMS	Gabriella Szépszó	Gabriella Szépszó
ICELAND	IMO	Guðrún Nína Petersen	Guðrún Nína Petersen
IRELAND	Met Eireann	Saji Varghese	Eoin Whelan
LITHUANIA	LHMS	Martynas Kazlauskas	
MOROCCO	DGM	Siham Sbi	
NETHERLANDS	KNMI	Jan Barkmeijer	
NORWAY	MET Norway	Jørn Kristiansen	
POLAND	IMGW-PIB	Bogdan Bochenek	Gabriel Stachura
PORTUGAL	IPMA	Maria Monteiro - excused	
ROMANIA	NMA	Alexandra Craciun	Simona Tascu
SLOVAKIA	SHMU	Maria Derkova	Maria Derkova
SLOVENIA	ARSO	Jure Cedilnik	Jure Cedilnik
SPAIN	AEMET	Javier Calvo	Javier Calvo
SWEDEN	SMHI	Jelena Bojarova	Ulf Andrae
TUNISIA	INM	Haythem Belghrissi	
TURKEY	TSMS	Yelis Cengiz	Alper GÜSER

Claude Fischer (PM), Anne-Lise Dhomps (CSS)

## Opening and adoption of agenda (CNA)

0	Opening and adoption of agenda	CNA	
1	Introduction of new LTMs	CNA	
2	Introduction of Anne-Lise	CSS	
3	Reporting in the CMR	PM	see also: sheet "FAQ-CMR" in this <a href="#">document</a>
4	Detailed Actions Plan 2023	PM	<a href="#">ACCORD_DAP2023_follow-up</a>
5	RWP 2024	PM	<a href="#">RWP2024</a>
6	Ongoing call and nominations	PM	
7	Information from ST besides CMR/DAP/RWP - Newsletter - Information LTMs => CSS - Possible host for the next All Staff Workshop(s)	PM/CSS	
8	A.O.B.	CNA	
9	Next meeting(s)	CNA	<a href="#">video-meeting on 5 October 14-16 CEST</a>

### 1. Introduction of new LTMs (CNA)

Bent Hansen Sass has retired, so Rune Carbuhn Andersen now is the sole LTM for DMI. Bogdan Bochenek, Poland, is leaving IMGW and will have to be replaced as LTM. No information provided yet.

### 2. Introduction of Anne-Lise (CSS)

Anne-Lise explained she has a background expertise close to Patricia (scientific), master degrees (instrumentation and earth system), PhD (satellite data for ocean), and a few Post-Docs (earth observations). Anne-Lise has been working in MF for the last 10 years. She explained that she also has activities in associations as a volunteer (secretary, treasurer).

Anne-Lise and Patricia have worked together in May-June to organize a transition. Patricia anticipated as much as possible all working documents (commitments, RWP, reporting, CMR, self-documented files for the next CSS ...).

Anne-Lise's first in-person meeting with the LTMs will be in Norrköping next April.

### 3. Reporting in the CMR (PM)

Claude thanks the LTM for their registrations for Q1-Q2/2023. Usually very well done and only a few questions or comments sent back to the LTMs (by PM or by MG)

Registration of Q3/2023 will be open in October, DL is 31 October

The FAQ-CMR sheet on the shared [Information4LTM](#) document was updated recently with a few additional questions/answers, taken from comments that reached the PM since the last LTM meeting in March

Questions ?: None

#### 4. Detailed Actions Plan 2023 (PM)

[ACCORD\\_DAP2023\\_follow-up](#) , Published on 17 February.

In June, the MG discussed additional actions (WW/WDs of the autumn, additional scientific visits). These actions are visible in the DAP follow\_up file ([cyan](#)) and they will be accounted for in the regularization steps of the DAP and the budget for 2024.

Please continue adding as comments in the DAP2023\_follow-up document when an action is completed, or canceled: [DAP2023\\_follow-up](#)

So far, there's a really good follow-up by LTMs. Thank you for that !

Reminder: the DAP follow-up file also is shared with MG, who thus may contact you, LTMs, on specific actions (in addition to the PM or the CSS)

#### 5. RWP 2024 (PM)

Thank you for your participation in the early reviewing process of the draft [RWP2024](#), in July-August

The draft document is open for you to prepare your commitments, with a deadline set to Wednesday 4 October 12 UTC, then PM+CSS will have to promptly use your figures to update the RWP2024 and make the completed document ready for sending to STAC (25-26 October)

How to make your commitments: refer to the email sent by the CSS on Friday 8 September

Status of provided commitments so far: only 6 LTM answered ! The CSS has a lot to do once the file is completed and only a few days to get the preparatory documents ready 2 weeks before the STAC. Please fill the commitments tables with a very high priority now.

Questions:

Petra: I'm not LTM so how can I access the documents (RWP2024, commit2024 and from last year)

All RWPs approved by assembly are available here ([example for 2023](#)):

Mariska : I was limited when I filled the table of the commitment2024

Anne-Lise: it is corrected. Some hidden columns had been disturbed by removal and addition of lines.

#### 6. Ongoing call and nominations (PM)

Kind reminder of the Call for the Documentation Officer (DO) position: DL is Friday 6 October

Kind reminder of the inquiry for the nomination of the User Representatives (UR): DL is Friday 13 October

Question by Javier: how much time should the DO take for his duties ?

Claude: from 10 to 50 % is expected, workload might be changing over time but probably larger in the beginning and it should be enough to also fulfill tasks that we could discuss and agree on with other partners (ECMWF, MF). Otherwise the DO time commitment intentionally was left flexible. Consider 30% per year on average.

UR: even if not all countries nominated a user representative, the MG will start to interact with the already identified URs.

## 7. Information from ST besides CMR/DAP/RWP (PM/CSS)

Newsletters:

NL4 was published on 19 June

NL5 plans: send call for contribution (email) by 16 October 2023; DL for contributions by (Friday) 15 December 2023

Reminders:

let the CSS know when there are changes of name of your Director (or your representative at the Assembly), name of institute, logo, operational configurations.

fill the missing information on the CMR for your team (email, photo, tel, ...) as the "teams" pages on the website are created automatically from the CMR database.

The 2024 All Staff Workshop will be in Norrköping 15-19 April in the premises of SMHI  
Think about being the possible host(s) for the next All Staff Workshop(s), 2025 or beyond ...  
If you have questions regarding the organization, please contact the PM and the CSS.

## 8. A.O.B. (PM/CNA)

information for teams (and staff) who have remote access authorization to MF computers:

- the **ssh** access mode will become the only possible mode to access MF machines for external users in October (the "old" PARME servers will be shut down)
- For renewal, a new form is on the ACCORD website:  
<http://www.accord-nwp.org/?Access-to-Meteo-France-machines>

Claude invited all LTMs and their staff to check the new form, check their ssh access (when they already are supposed to have it), and prepare their questions and comments for the next LTM meeting on 5 October. Mariska reminded that all the authorisations have the same validity date Nov 15, and have to be prolonged yearly.

Haythem explained he's going to change position and actually give some new turn to his career, so this would be his last LTM meeting. He expressed his satisfaction of having been LTM for ACCORD over those first two years, and wished the other LTMs and ACCORD a good way on. Claude thanked Haythem for his endeavor and confirmed it has been a pleasure to work with him (like for instance when organizing the MG visit to INM this year).

## 9. Next meeting(s) (CNA)

[video-meeting on 5 October 14-16 CEST](#)