



**European Project Manager position
at the National Centre for Meteorological Research (CNRM)
Météo-France, Toulouse, France**

Context

Météo-France is seeking a European Project Manager to manage and support activities of the EU-funded Horizon 2020 project “ESM2025 — Earth system models for the future” (<https://www.esm2025.eu>). The project aims to develop the next generation of European Earth System Models including a more comprehensive representation of the Earth’s response to anthropogenic emissions and human land-use change. The position is initially for a fixed-term contract of 20 months with a potential extension. It will be based at the CNRM (National Centre for Meteorological Research) in Toulouse, which is a joint research unit of Météo-France and CNRS (<http://www.umr-cnr.fr/?lang=en>).

About the project

ESM2025 (01/06/2021 – 31/05/2025) is a multidisciplinary project that aims to develop the next generation of European Earth System Models. These models will incorporate enhanced representations of climate response to anthropogenic emissions and land use. The project's outcomes will contribute to the advancement of integrated assessment models and the self-consistency of their coupling with climate components, to provide Paris-Agreement compatible pathways. This will facilitate better-informed mitigation strategies and enable a comprehensive assessment of potential climate impacts. The project involves a consortium of 21 European partners and 1 Australian partner. More information on <https://www.esm2025.eu/about-the-project/>

Work environment

The position will be based at CNRM Toulouse. In Toulouse, the recruited Project Manager will join the Research Partnerships & Projects (PPR) team, which brings support to the scientists in managing their projects and contracts. He/she will work directly with the ESM2025 Project Coordinator and Communication Manager at CNRM. Remote work option of up to 3 days per week will be available starting from the 4th month.

Salary

The salary will be in accordance with Météo-France salary rates. Depending on the candidate's experience, the gross monthly salary will range from 2641€ to 3394€.

Tasks

The main task for this position is to become the Project Manager for the ESM2025 project. The recruited European Project Manager will assist the ESM2025 Project Coordinator and, where appropriate, the project partners, in the:

- overall coordination of the project,
- implementation of project tasks enabling the consortium to collectively achieve the project objectives;
- administrative and financial execution and reporting;

- organization of project meetings and events (annual general assembly, climate education summer university, etc.).

He/she will also assist the ESM2025 Communications Manager in:

- implementing the project's outreach strategy and dissemination plans;
- managing communication with a wide range of stakeholders (scientific experts, decision-makers, teachers, etc.);
- developing communication activities and media (newsletters, social media, website).

As a member of the PPR team, the recruited Project Manager will also support the team in its day-to-day tasks and in the management of other H2020 and Horizon Europe projects.

Requirements and qualification

The candidates should hold a Master degree in European project management or demonstrated experience in project management and communication within EU-funded scientific research programmes, plus:

- proven experience in international environment collaboration;
- knowledge of Horizon 2020 and Horizon Europe management procedures and experience in financial reporting;
- knowledge of public / research administration;
- personal organisational skills;
- good communication / inter-personal skills;
- excellent written and spoken English skills;
- knowledge of French as working language;
- good command of MS Office suite, Adobe Creative suite, or project management platforms such as Trello, Project Monitor;
- scientific background or scientific communication skills.

As ESM2025 will follow a lump-sum pilot funding scheme, experience in the administrative and financial reporting procedure associated to this scheme would be appreciated for this position.

Application and timeline

Interested candidates should submit their application by email to the Research Partnerships & Projects (PPR) team (ppr@meteo.fr) and the Project Coordinator (roland.seferian@meteo.fr) no later than 31 August 2023.

The application must include a cover letter in English, and a CV in English, and the subject of the email must include the statement "ESM2025 / EPM Candidacy"

After examination of the candidacies, short-listed candidates will be interviewed in mid September, making it possible to start in early December 2023. The position is to be filled as soon as possible, but a 2-month delay is required in the contract procedure once the successful candidate is selected.